

Charter of I-Shou University

Amendments to Articles 1, 7, 8, 15, 24, 25, 26, 31, and 32 as well as the table attached to Article 7 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1110073068 dated August 18, 2022, and come into effect on August 1, 2022

Amendments to Articles 8, 19, 23, 25, 27, 29, 30, and 32 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1120008786 dated February 17, 2023, and come into effect on February 16, 2023

Amendments to Article 27 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1120064238 dated June 30, 2023, and come into effect on June 30, 2023

Amendments to Articles 7, 8, 9, 10, 12, 15, 16, 17, 18, 29, 30, 31, and 34 as well as the table attached to Article 7 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1120073027 dated August 18, 2023, and come into effect on August 1, 2023

Amendments to Articles 7, 8, 10, 12, 16, 19, and 29 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1130012526 dated February 27, 2024, and come into effect on February 1, 2024

Amendments to Articles 7, 8, 15, and 17 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1130075250 dated August 15, 2024, and come into effect on August 1, 2024

(Refer to the end of the Charter for the complete legislative history)

Chapter One General Principles

Article 1 The Charter of I-Shou University (hereinafter referred to as “the Charter”) is made pursuant to Article 36 of the University Act, the Private School Law, and the Enforcement

Rules of the University Act.

Article 2 The official name is I-Shou University (hereinafter referred to as “the University”).

Article 3 The University aspires to nurture professionals in technology and management and promote academic research.

Article 4 The university motto is “Pragmatism” and “Innovation.”

Chapter Two Organization

Article 5 The University shall have one president to take charge of the overall development of the University and represent the University externally.

The University may have several vice presidents to assist the President in promoting academic research, teaching innovation, industry-university collaboration, and other administrative matters.

Article 6 The Board of Trustees of the University shall act by its ex-officio, and the Board of Trustees shall have secretaries, staff members, and clerks.

Article 7 The University sets up the following colleges, departments, graduate programs, and the Center for General Education:

1. College of Intelligent Science and Technology

- (1) Department of Electrical Engineering (including daytime bachelor’s degree, master’s and doctoral programs, an evening bachelor’s degree program, and an in-service master’s program);
- (2) Department of Electronic Engineering (including daytime bachelor’s degree, master’s and doctoral programs);
- (3) Department of Information Engineering (including daytime bachelor’s degree, master’s and doctoral programs, and an in-service master’s program);
- (4) Department of Information Management (including daytime bachelor’s degree and master’s programs, an evening bachelor’s degree program, and an in-service master’s program);
- (5) Department of Intelligent Network Technology;
- (6) Department of Data Science and Analytics;
- (7) International Program on Artificial Intelligence Technology;
- (8) Semiconductor Degree Program;
- (9) Post-Baccalaureate Program of Semiconductor; and
- (10) AI Production Development and Service Center.

2. College of Engineering

- (1) Department of Mechanical and Automation Engineering (including daytime bachelor's degree and master's programs, an evening bachelor's degree program, and an in-service master's program);
- (2) Department of Chemical Engineering (including daytime bachelor's degree, master's and doctoral programs);
- (3) Department of Civil Engineering (including daytime bachelor's degree and master's programs); and
- (4) Department of Materials Science and Engineering (including daytime bachelor's degree, master's, and doctoral programs).

3. College of Management

- (1) Department of Industrial Management (including daytime bachelor's degree and doctoral programs, an evening bachelor's degree program, and an in-service master's program);
- (2) Department of Business Administration (including daytime bachelor's degree and master's programs, and an evening bachelor's degree program);
- (3) Department of Finance (including daytime bachelor's degree and master's programs, and an evening bachelor's degree program);
- (4) Department of Accounting;
- (5) Department of International Business;
- (6) Department of Public Policy and Management (including a daytime bachelor's degree program and an in-service master's program);
- (7) PhD Program in Management;
- (8) EMBA and PMBA Programs; and
- (9) Evening Bachelor's Degree Program of College of Management.

4. College of Communication and Design

- (1) Department of Mass Communication;
- (2) Department of Film and Television;
- (3) Department of Emerging Media Design;
- (4) Department of Creative Integrated Design;
- (5) Bachelor's Degree Program for Indigenous Peoples of College of Communication and Design;
- (6) International Program on Communication Production;

- (7) Master Program of Cultural Creative Communication and Design; and
- (8) Bachelor Program in Metaverse Innovation and Technology Arts.

5. International College

- (1) Department of International Business Administration;
- (2) Department of International Finance;
- (3) Department of International Tourism and Hospitality;
- (4) Department of International Media and Entertainment Management;
- (5) International Master of Business Administration Program;
- (6) Program in Finance and Business Analytics;
- (7) Program in International Business Administration;
- (8) Program in Intelligent Tourism and Hospitality Management;
- (9) Department of Global Communications and Applied English; and
- (10) Department of Applied Japanese (including a daytime bachelor's degree program and an evening bachelor's degree program).

6. College of Tourism and Hospitality

- (1) Department of Sports Technology and Leisure Management (including a daytime bachelor's degree program and an evening bachelor's degree program);
- (2) Department of Hospitality Management (including a daytime bachelor's degree program and an evening bachelor's degree program);
- (3) Department of Tourism Intelligence Service and Technology (including a daytime bachelor's degree program and an evening bachelor's degree program);
- (4) Department of Culinary Arts and Gastronomy (including a daytime bachelor's degree program and an evening bachelor's degree program);
- (5) Bachelor's Degree Program for Indigenous Peoples of College of Tourism and Hospitality; and
- (6) Evening Bachelor's Degree Program of College of Tourism and Hospitality.

7. College of Medicine

- (1) School of Medicine (only for government-funded students);
- (2) School of Medicine for International Students;
- (3) School of Chinese Medicine for Post Baccalaureate (including daytime bachelor's degree and master's programs);

- (4) Department of Physical Therapy;
- (5) Department of Occupational Therapy;
- (6) Department of Nursing (including daytime bachelor's degree and master's programs, a two-year in-service bachelor's degree program, and a bachelor's degree program for indigenous peoples);
- (7) Post-Baccalaureate Program in Nursing;
- (8) Department of Nutrition;
- (9) Department of Healthcare Administration (including daytime bachelor's degree and master's programs, and an in-service master's program);
- (10) Department of Health Management (including a daytime bachelor's degree program and an evening bachelor's degree program);
- (11) Graduate Institute of Medicine;
- (12) Bachelor's Degree Program for Indigenous Peoples in Long-term Care of College of Medicine; and
- (13) Center for Basic Medical Education.

8. College of Medical Science and Technology

- (1) Department of Medical Science and Biotechnology (including daytime bachelor's degree and master's programs);
- (2) Department of Biomedical Engineering (including daytime bachelor's degree and master's programs);
- (3) Department of Medical Imaging and Radiological Sciences (including a daytime bachelor's degree program and a two-year in-service bachelor's degree program);
- (4) Department of Medical Laboratory Science;
- (5) Graduate Degree Program of Smart Healthcare & Bioinformatics; and
- (6) Bachelor's Degree Program in Precision Medicine and Health Technology.

9. Center for General Education.

Bachelor's degree programs, master's programs, in-service master's programs, evening bachelor's degree programs, degree programs, and bachelor's degree programs for indigenous peoples that have ceased recruitment over the past years are shown in the appendix.

Article 8 The University sets up the following administrative units:

- 1. Office of Academic Affairs: The Office is responsible for handling all academic

matters at the University. The Office shall have one dean who is a faculty member or research fellow at the level of professor and duly appointed by the President. The Office may have one deputy dean to assist the Dean with relevant matters, and the deputy dean shall be a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office may have one secretary if necessary. The Office has three sections and two centers: the Registration Section, the Curriculum Section, the Admissions Section, the Center for Teaching and Learning Development, and the Continuing Education Center. Each section (center) shall be headed by one section chief (director) who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section (center) shall have several staff members.

2. Office of Student Affairs: The Office is responsible for handling all matters relating to student services at the University. The Office shall have one dean who is a faculty member or research fellow at the level of professor and duly appointed by the President. The Office may have one deputy dean to assist the Dean with relevant matters, and the deputy dean shall be a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office may have one secretary if necessary. The Office has five sections, one center, and two offices: the Student Campus Life Guidance Section, the Student Activity Section, the Health Section, the Counseling and Guidance Section, the Student Housing Section, the Career Development Center, the Office of Physical Education, and the Office of Military Education. Each section (center) shall be headed by one section chief (director); except for the Student Campus Life Guidance Section whose section chief may be a military training instructor, the section chief (director) may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President; each section (center) shall have several staff members. The Office of Physical Education shall have one director who is a faculty member or research fellow at or above the level of associate professor and duly appointed by the President, and the Office shall also have several physical education teachers, sports coaches, and staff members. The Office of Military Education shall have one director who is selected and duly appointed by the President among the two or three military training instructors with necessary qualifications

nominated by the Ministry of Education, and the Office shall also have several military training instructors and nursing teachers.

3. Office of General Affairs: The Office is responsible for handling all general matters at the University. The Office shall have one dean who may be a staff member, or a faculty member or research fellow at the level of professor and duly appointed by the President. The Office may have one deputy dean to assist the Dean with relevant matters; the deputy dean may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office may have one secretary if necessary. The Office has five sections: the Documentation Section, the Cashier Section, the Construction and Maintenance Section, the General Affairs Section, and the Property Management Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.
4. Office of Research and Development: The Office is responsible for handling all matters relating to academic research and development at the University. The Office shall have one dean who is a faculty member or research fellow at the level of professor and duly appointed by the President. The Office may have one deputy dean to assist the Dean with relevant matters; the deputy dean shall be a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office has three sections and one center: the Performance Measurement Section, the Evaluation and Planning Section, the Academic Development Section, and the Sustainable Development Research Center. Each section (center) shall be headed by one section chief (director) who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section (center) shall have several staff members.
5. Office of International and Cross-strait Affairs: The Office is responsible for international and cross-strait matters, academic exchanges and cooperation around the globe, and student-related matters at the University. The Office shall have one dean who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office may

have one deputy dean to assist the Dean with relevant matters; the deputy dean may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office has two sections, one center, and one program: the International Cooperation Section, the International Student Section, the Chinese Language Center, and the International Foundation Program. Each section (center and program) shall be headed by one section chief (director) who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section (center and program) shall have several staff members.

6. Office of Library and Information Services: The Office is responsible for managing library resources, supporting teaching, research, and information communication, and managing and planning network resources at the University. The Office shall have one dean who is a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office has five sections: the Library Resources Section, the Circulation and Reference Section, the Information Application Section, the Information Network Section, and the Administrative Systems Management Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.
7. Center for General Education: The Center is responsible for planning and reviewing the curriculum of general education and handling matters relating to foreign language learning. The Center shall have one center director who is a faculty member or research fellow at the level of professor and duly appointed by the President. The Center has one center: the Foreign Language Center, which shall be headed by one director who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President. The Center shall have several staff members.
8. Extension Education Center: The Center is responsible for handling all matters relating to extension education. The Center shall have one center director who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Center has two sections: the Curriculum Promotion & Planning Section and the Administration & Accounting

Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.

9. Office of Institutional Research: The Office is responsible for handling matters relating to institutional research and analysis, integrating all the resources within the University, and drawing up university development plans and strategies. The Office shall have one dean who is responsible for handling all matters relating to the Office. The dean shall be a faculty member or research fellow at the level of professor and duly appointed by the President. The Office has three sections: the Data Management Section, the Analysis and Research Section, and the Strategic Planning Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.
10. Headquarters for Industry-University Collaboration and Intellectual Property Management: The Headquarters is responsible for handling all matters relating to academic research and development at the University. The Headquarters shall have one center director to take charge of all matters of the Headquarters. The center director may be a staff member, or a faculty member or research fellow at the level of professor and duly appointed by the President. The Headquarters may have one deputy center director to assist the Center Director in operating the Headquarters. The deputy center director shall be a faculty member or research fellow at or above the level of associate professor nominated by the Center Director and appointed by the President. The Headquarters has five centers: the Industry-University Collaboration, Patent and Technology Transfer Center, the Innovation and Incubation Center, the Biotechnology and Biomedical Engineering Center, the Precision Instruments Center, and the ISU Innovation Hub. Each center shall be headed by one director who may be a staff member, a professional manager, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President. A professional manager may be hired under a contractual agreement. Each center shall have several staff members.
11. Indigenous Development Center: The Center is responsible for nurturing young indigenous professionals in education, cultures, and business administration. The

Center shall have one center director who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Center has one center: the Indigenous Student Resource Center, and the center shall be headed by one director who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President; the center shall have several staff members.

12. Office of Secretariat: The Office is responsible for planning the development of the University, drawing up rules of procedure, handling matters relating to administrative supervision and evaluation, handling legal matters, managing public relations, and facilitating inter-unit coordination. The Office shall have one secretary-general who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office has three sections: the General Affairs Section, the Legal Affairs Section, and the Public Affairs Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.
13. Office of Human Resources: The Office is responsible for handling matters relating to human resources development, career planning, and performance appraisal. The Office shall have one dean who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President. The Office has two sections: the Human Resource Development Section and the Competence Appraisal Section. Each section shall be headed by one section chief and have several staff members.
14. Office of Accounting: The Office is responsible for managing budgets, accounting, and compiling statistics. The Office shall have one dean who shall be duly appointed by the President according to law. The Office has three sections: the Budgeting Section, the Auditing Section, and the Accounting Section. Each section shall be headed by one section chief and have several staff members.
15. Labor Safety and Hygiene Office: The Office is responsible for ensuring safety and health at workplaces on campus (including laboratories, practical training factories, and testing rooms) according to law. The Office shall have one director who may be a staff member, or a faculty member or research fellow at or above the level of

associate professor and duly appointed by the President. The Office has two sections: the Safety Section and the Hygiene Section. Each section shall be headed by one section chief who may be a staff member, or a faculty member or research fellow at or above the level of assistant professor and duly appointed by the President, and each section shall have several staff members.

16. Office of Auditing: The Office is responsible for conducting internal control and drawing up internal audit guidelines. The Office shall have one director who may be a staff member, or a faculty member or research fellow at or above the level of associate professor and duly appointed by the President, and the Office shall have several staff members.

The term “faculty member or research fellow” mentioned herein includes project faculty members and research fellows recruited and appointed by the University.

Article 9 Each college shall be headed by one dean who is responsible for handling all matters relating to his/her college. Set up by the University, the College Dean Selection Committee selects two or three candidates at the level of professor and then submits the candidate list to the President for final selection. Depending on the actual situation, the President may directly appoint one professor to serve concurrently as the first dean of a college. A college shall also have several staff members to assist its dean with collegiate matters.

The regulations concerning the selection of college deans shall be separately drafted.

A college may have one associate dean to assist its dean with collegiate matters with prior consent from the President, provided it meets both of the following requirements:

1. The number of faculty and staff members (including the project personnel) exceeds 150; and
2. The number of students exceeds 1,500.

If a college does not meet either of the aforesaid requirements, it may, on grounds of special needs, request in writing for consent from the President for having an associate dean.

A department may have one associate chair to assist its chair with departmental matters with prior consent from the President, provided it meets one of the following requirements:

1. The number of faculty and staff members (including the project personnel) exceeds 50, and the number of students exceeds 300;

2. The number of students exceeds 600; or
3. The department offers evening programs.

If a department does not meet any of the aforesaid requirements, it may, on grounds of special needs, request in writing for consent from the President for having an associate chair.

Article 10 (Deleted)

Article 11 The faculty and staff size of the University shall be regulated by the Office of Human Resources and become effective after being ratified by the President and approved by the Ministry of Education.

The job titles applicable to staff members are as follows:

1. Administrative Personnel: Dean of General Affairs, Dean, Deputy Dean, Center Director, Director, Senior Administrative Officer, Secretary, Section Chief, Senior Staff, Staff, Property Clerk, Clerk, Junior Clerk, Assistant, and Senior Social Worker;
2. Technicians: Technical Specialist, Senior Technician, Technician, Occupational Safety Management Specialist, Occupational Health Management Specialist, and Occupational Safety and Health Management Personnel; and
3. Medical Personnel: Senior Nurse, Nurse, Counselor, and Clinical Psychologist.

Chapter Three Councils and Committees

Article 12 The University establishes the University Council to discuss and decide major matters relating to the University. The number of representatives to the University Council is 60 in principle, including ex-officio representatives, teacher representatives, staff & technician representatives, and student representatives. Ex-officio representatives include the President, vice presidents, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Dean of Research and Development, the Dean of International and Cross-strait Affairs, the Secretary-General, the Dean of Library and Information Services, the Dean of Institutional Research, college deans, the Center Director of General Education, the Dean of Accounting, and the Dean of Human Resources.

Colleges and the Center for General Education are considered electoral units. The number of teacher representatives of each electoral unit is calculated based on the number of full-time faculty members of the electoral unit, and the representatives shall be elected among the full-time faculty members of the same electoral unit. Teacher representatives shall

account for at least half of the seats in the University Council. Moreover, at least two-thirds of the teacher representatives shall be professors or associate professors. The regulations concerning the election of teacher representatives shall be separately drafted. Two staff & technician representatives as referred to in Paragraph 1 shall be elected among full-time staff members and technicians.

Student representatives as referred to in Paragraph 1 shall account for at least one-tenth of the seats in the University Council, and such representatives shall be elected under the applicable regulations and rules.

Department chairs and institute (program) directors may attend council meetings as participants without the power to vote, and the President may request related parties to attend a council meeting as participants without the power to vote.

The President holds the chairmanship of the University Council and presides at council meetings, and the University Council shall meet at least once every semester. Moreover, the President shall convene an ad hoc meeting within fifteen days if requested by at least one-fifth of the representatives of the University Council.

Elected representatives shall serve a one-year term and may be re-elected.

The University Council may set up committees or task forces to deal with the matters assigned by the University Council. The names, tasks, and means of composition of such committees or task forces shall be separately drafted.

Article 13 The University Council shall discuss and deliberate on the following:

1. plans and associated budgets for the University's future development;
2. the Charter, regulations, and rules relating to the University;
3. the establishment of, alterations to, and cessation of operation of colleges, departments, graduate programs, and affiliated organizations;
4. academic, student-related, general, and research-related matters as well as other important issues of the University;
5. the regulations and rules concerning teaching evaluation;
6. resolutions adopted by the committees or task forces set up by University Council;
and
7. proposals submitted to council meetings for deliberation or put forward by the President.

Article 14 The University Council sets up the University Development Committee to deal with relevant matters when the University Council is not in session. The University

Development Committee shall meet at least once every academic year. Besides, what the University Development Committee has done or decided shall be reported in the next meeting of the University Council.

The establishment of the University Development Committee aims to facilitate the University's development, set development goals, draw up sound development plans, evaluate possible benefits before plan implementation, supervise the implementation of development plans, and review the performance of development plans.

The regulations concerning the establishment of the University Development Committee shall be made by the University Council.

The rules of procedure of the University Council shall be made by the University Council.

Article 15 The University sets up the University Administration Council, and council members include the President, vice presidents, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Dean of Research and Development, the Dean of International and Cross-strait Affairs, the Secretary-General, the Dean of Library and Information Services, the Dean of Institutional Research, the Center Director of General Education, the Center Director of Extension Education, the Center Director of Indigenous Development, the Center Director of Industry-University Collaboration and Intellectual Property Management, the Dean of Accounting, the Dean of Human Resources, the Director of Labor Safety and Hygiene, the Director of Auditing, and college deans. The President holds the chairmanship of the University Administration Council to deliberate on major administrative matters of the University. In principle, the University Administration Council meets once every month. If need be, the President may invite related parties and student representatives to attend council meetings as participants without the power to vote.

Article 16 The University sets up the University Academic Council, and council members include the Dean of Academic Affairs, the Deputy Dean(s) of Academic Affairs, college deans, the Dean of International and Cross-strait Affairs, the Dean of Library and Information Services, the Center Director of General Education, the Center Director of Extension Education, department chairs, institute (program) directors, the Secretary of the Office of Academic Affairs, the section chiefs and the center directors of the Office of Academic Affairs, and two student representatives. The Dean of Academic Affairs holds the chairmanship of the University Academic Council to deliberate on major academic matters. The University Academic Council shall meet at least once every semester.

If need be, the University Academic Council may invite other administrative heads to attend council meetings as participants without the power to vote.

Article 17 The University sets up the Student Affairs Council, and council members include the Dean of Student Affairs, the Deputy Dean of Student Affairs, college deans, the Dean of Library and Information Services, the Center Director of General Education, department chairs, institute (program) directors, four student representatives, and the section chiefs, the center director and the office directors of the Office of Student Affairs. The Dean of Student Affairs holds the chairmanship of the Student Affairs Council to deliberate on matters relating to student services. The Student Affairs Council shall meet at least once every semester.

If need be, the Student Affairs Council may invite other administrative heads to attend council meetings as participants without the power to vote.

Article 18 The University sets up the General Affairs Council, and council members include the Dean of General Affairs, the Deputy Dean of General Affairs, college deans, department chairs, institute (program) directors, the Secretary-General, the Dean of Accounting, the Director of Labor Safety and Hygiene, and the section chiefs of the Office of General Affairs. The Dean of General Affairs holds the chairmanship of the General Affairs Council to deliberate on major general matters. The General Affairs Council shall meet at least once every semester.

If need be, the General Affairs Council may invite other administrative heads and student representatives to attend council meetings as participants without the power to vote.

Article 19 Each college sets up the College Affairs Council, and council members include the Dean, the Associate Dean(s), the chairs (directors) of the subordinate departments (institutes/programs), and teacher representatives of the college. Teacher representatives shall account for at least half of the seats in the College Affairs Council. The Dean of the college holds the chairmanship of the College Affairs Council to deliberate on major matters of the college, such as collegiate development plans, teaching, research, and other important collegiate issues. The College Affairs Council shall meet at least once every semester.

The Center for General Education sets up the Center Affairs Council, and council members include the director of the Foreign Language Center and representatives elected among all full-time faculty members of the Center for General Education. The Center Director of the Center for General Education holds the chairmanship of the Center Affairs

Council to deliberate on administrative matters of the Center for General Education.

Each department (institute, program, or center) sets up the Departmental (Institute, Program, or Center) Affairs Council, and all the faculty members of the department (institute, program, or center) shall attend council meetings. The chair of the department (the director of the institute/program/center) holds the chairmanship of the Departmental (Institute, Program, or Center) Affairs Council to deliberate on important matters relating to teaching and research. The Departmental (Institute, Program, or Center) Affairs Council shall meet at least once every semester.

Article 20 The academic and administrative units not mentioned above may set up a council that consists of the administrative head and staff members of the unit. The administrative head holds the chairmanship of the council to deliberate on important matters relating to the unit. The council may meet at any time.

Article 21 The regulations concerning the establishment of councils as referred to in Article 12 and Articles 15-20 shall be made by respective councils and become effective after being ratified by the President. These regulations shall also be delivered to the Office of Secretariat for filing.

Article 22 To promote the development in academic excellence, research, and administration, the University sets up the following committees:

1. Teacher Review Committee;
2. Faculty Appeal and Arbitration Committee;
3. Staff Appeal and Arbitration Committee;
4. Student Appeal Committee;
5. Curriculum Committee;
6. Committee of Library and Information Services;
7. Budget Management Committee;
8. Committee of Gender Equity Education;
9. General Education Committee; and
10. other committees established to satisfy practical needs.

The regulations concerning the establishment of the aforesaid committees shall be separately drafted and submitted to the University Council for approval.

Article 23 The University sets up the university-, college- and department-level Teacher Review Committees to review cases about faculty appointment, term of appointment, faculty promotion, suspension/dismissal of appointment, and non-renewal of appointment of full-

and part-time faculty, project faculty, and clinical teachers; the determination of reasons for a faculty member's being laid off with severance pay; faculty contracts; and other major matters.

The Regulations for the Establishment of Teacher Review Committees at I-Shou University, the Regulations for Faculty Appointments at I-Shou University, the Regulations for Faculty Promotion System at I-Shou University, and the Table of Case Classification and Division of Labor for Teacher Review Committees at I-Shou University shall be submitted to the University Council for approval and then come into effect after being promulgated with the consent from the President.

Article 24 The University sets up the Faculty Appeal and Arbitration Committee as per the Regulations for the Organization of Faculty Appeal and Arbitration Committee and the Arbitration of Faculty Appeals at I-Shou University and other applicable government laws.

Article 25 The University sets up the Staff Appeal and Arbitration Committee as per the Regulations for the Organization of Staff Appeal and Arbitration Committee and the Arbitration of Staff Appeals at I-Shou University and other applicable government laws.

Article 26 The University sets up the Student Appeal Committee to deal with complaints from students enrolled at the University, the ISU Student Association, and other student self-governing bodies against punishments meted out by the University or measures or decisions adopted by the University. Those who believe that a punishment, measure, or decision is illegal or inappropriate and harms their rights or interests may put forward an appeal to the Student Appeal Committee under the applicable regulations and rules concerning student appeals at the University. The composition of the Student Appeal Committee is subject to the Regulations for Handling Students' Grievances by I-Shou University, and the Regulations shall be separately drafted and submitted to the Ministry of Education for approval.

Chapter Four Qualifications and Rules for Designating Administrative Heads at All Levels

Article 27 The University shall be headed by one president who takes overall charge of university administration. The term of university presidency is four years, and the selection of the President is as follows:

1. New appointment: The Board of Trustees sets up the President Selection Committee

to select two or three candidates. One of the candidates will be appointed as President with approval from the Board of Trustees and the Ministry of Education. The regulations concerning the selection of the President shall be separately drafted.

2. Renewal of appointment: The term of office of the incumbent President may be renewed upon expiry with approval from the Board of Trustees. Under special circumstances, the term of office may be renewed every year with approval from the Board of Trustees.
3. Surrogate: The Board of Trustees will appoint an appropriate person to serve as acting president until a new president is sworn into office. The appointment of an acting president shall be reported to the Ministry of Education for future reference.

When the President intends to leave office before the term of office expires, he/she shall state the reason clearly to the Board of Trustees for approval and report to the Ministry of Education for future reference.

If the presidential position becomes vacant for some reason, the Board of Trustees shall, within five months, set up the President Selection Committee to select candidates for the university presidency. The new president shall be sworn into office after his/her appointment has been approved by the Ministry of Education.

The qualifications for university presidency shall be subject to the Act Governing the Appointment of Educators and the University Act. If the University satisfies either of the requirements specified in Article 9 of the Regulations Regarding the Evaluation of Universities, the age limit of the President shall be subject to Article 10 of the Regulations Regarding the Evaluation of Universities and Article 57 of the Private School Law, without exceeding 75.

Article 28 The University may have several vice presidents to assist the President with university administration. Candidates for the university vice presidency shall be qualified college faculty members or professionals with abundant knowledge from within or outside the University. The appointment of a vice president shall become effective after being ratified by the President and submitted to the Board of Trustees for future reference. In principle, the term of office of a vice president is as long as that of the President. Notwithstanding the foregoing, if the position of vice president is held by a qualified college faculty member, the term of office will be renewed every year under the Contract for Full-time Faculty at I-Shou University. If need be, a vice president may be appointed under a contractual agreement.

In the event of any serious occurrence, a vice president may be relieved from the position before the term of office of the President expires.

Article 29 In principle, the term of office of first-level administrative heads who are faculty members or research fellows is three years, and they may be appointed to a second or subsequent term. In the event of any serious occurrence, such an administrative head may be relieved by the President from the position before his/her term expires. The limit on the term of office does not apply to the Dean of General Affairs, the Center Director of Extension Education, and the Director of Auditing provided that the position is held by a staff member of the University.

The Center for General Education shall have one center director who serves a three-year term and may be appointed to a second or subsequent term. In the event of any serious occurrence, the center director may be relieved from the position before his/her term expires at the request of at least half of the representatives of the Center Affairs Council and with ratification by the President.

In principle, the term of office of second-level administrative heads who are faculty members or research fellows is three years, and they may be appointed to a second or subsequent term. In the event of any serious occurrence, a first-level administrative head may request the President to relieve his/her second-level administrative head from the position before the term expires.

The selection and renewal of appointment of college deans shall be subject to the Regulations for the Selection of College Deans at I-Shou University. The term of office of a college dean is three years, and the letter of appointment is issued every year. If a college dean is over the age of 65, the term of office is one year and will be renewed every year until he/she reaches the age of 70. In the event of any serious occurrence, a college dean may be relieved from the position before his/her term expires at the request of at least half of the representatives of the College Affairs Council and with ratification by the President.

If a college is approved to have an associate dean, the college dean shall nominate faculty members or research fellows at or above the level of associate professor to the President for appointment. The term of office of the associate dean shall be the same as that of the college dean.

In the event of any serious occurrence, a college dean may request the President to relieve his/her associate dean from the position before the term expires.

Article 30 Each department (institute/program) shall have one chair (director) to take the overall charge of the department (institute/program). In principle, a department chair (or institute/program director) serves a three-year term and may be re-elected twice.

1. New appointment: The Departmental (Institute/Program) Affairs Council shall nominate two or three full-time faculty members or professional technicians at or above the level of associate professor from within or outside the University to the competent college dean for approval. One of the candidates will then be selected and appointed by the President.
2. Renewal of appointment: A department chair (or institute/program director) may be appointed to a second (and third) term on the recommendation of the Departmental (Institute/Program) Affairs Council and with the consent from the competent college dean and the President. When the position of department chair (or institute/program director) becomes vacant for some reason before the term expires, the competent college dean shall appoint one full-time faculty member or professional technician at or above the level of associate professor of the department (institute/program) as acting chair (director) with the consent from the President. At the same time, the selection of a new department chair (or institute/program director) shall begin under the preceding subparagraph.
3. Dismissal of concurrent service: If a department chair (or institute/program director) is unsuited for the position before his/her term expires, he/she may be relieved from the position at the request of the competent college dean or at least half of the full-time faculty of the department (institute or program) and with ratification by the President.

Regarding the director of a program or the chair of a department with suspended enrollment, the competent college dean shall nominate faculty members or professional technicians at or above the level of associate professor from relevant colleges to the President for appointment. Alternatively, the President may directly appoint one of the college deans, associate deans, department chairs, or institute (program) directors from relevant college as director or chair. The renewal of appointment and the dismissal of concurrent service for such program directors and department chairs are subject to the aforesaid rules, and the term of office shall be the same as that of their college deans.

As for departments (institutes or programs) of arts or technology, the position of department chair (or institute/program director) may be held by professional technicians

at or above the level of associate professor.

If a department is approved to have an associate chair, the department chair shall nominate faculty members or research fellows at or above the level of assistant professor to the President for appointment. The term of office of the associate chair shall be the same as that of the department chair.

In the event of any serious occurrence, a department chair may request the President to relieve his/her associate chair from the position before the term expires.

The center(s) affiliated with a college shall have one director who is a faculty member or research fellow at or above the level of assistant professor as recommended by the college dean and duly appointed by the President. The term of office of the director shall be the same as that of the college dean.

Chapter Five Classification and Employment of Faculty Members, Staff Members, and Technicians

Article 31 The University uses the following designations of rank for its faculty: professor, associate professor, assistant professor, and lecturer. All faculty members shall teach, conduct research, and offer student counseling and relevant services. Generally, faculty appointments shall be dealt with by the Teacher Review Committees at three different levels: department-, college-, and university-levels. A faculty appointment will become effective after being approved by the University-level Teacher Review Committee and ratified by the President.

The University may offer lectures presided by professors. The regulations concerning the awarding of chair professorship shall be separately drafted.

The University may have visiting professors, and the regulations concerning the appointment of visiting professors shall be separately drafted.

The University may have emeritus professors, and the regulations concerning the appointment of emeritus professors shall be separately drafted.

The University may engage research personnel to conduct research and professional technicians to teach. The qualifications, appointment, and salary assessment shall be subject to the applicable regulations and rules of the University.

The recruitment and appointment of military training instructors, nursing teachers, physical education teachers, and sports coaches shall be subject to the applicable regulations and rules of the University.

Article 32 The University shall follow the principle of fairness, justice, and openness to recruit and appoint faculty members. The information about teaching openings shall be announced via the media or in academic publications.

The term of appointment of faculty members at all academic ranks is normally one academic year.

The regulations concerning long-term faculty appointments shall be separately drafted, and then come into effect after being adopted by the University Council and promulgated with the consent from the President.

In addition to complying with the Teachers' Act and its enforcement rules, the University may impose other rules about the suspension/dismissal of faculty appointments and the non-renewal of appointments based on its needs for academic research and development. The aforesaid rules shall be included in the faculty contract and come into effect after being adopted by the University Council and promulgated with the consent from the President.

If a faculty member refuses to abide by the decision on the suspension/dismissal of his/her appointment or the non-renewal of his/her appointment, he/she may put forward an appeal as per Article 24.

The University shall establish a faculty evaluation system to assess faculty members' performance in teaching, research, and counseling & service. The results will be the basis for considering faculty promotion applications, renewal of appointments, long-term appointments, dismissal of appointments, non-renewal of appointments, and rewards for outstanding performance. The regulations concerning the faculty evaluation system shall be separately drafted, and then come into effect after being adopted by the University Council and promulgated with the consent from the President.

Article 33 All matters relating to the ranks, employment, dismissal, salary assessment, performance evaluation, punishments, rewards, and promotion of staff members shall be subject to the applicable regulations and rules of the University.

Chapter Six Student Affairs and Students' Involvement in University Administration

Article 34 Matters relating to minors taken at the University or other universities, secondary majors, credit programs, electives taken at other universities, retention of admission eligibility, inter-school transfers, inter/intra-departmental transfers, suspension of studies,

withdrawal from studies, cancellation of student status, academic assessments, credit transfer, summer courses, assessment and recognition of foreign academic records and credentials, handling of student status while doing compulsory military service or going aboard, simultaneous enrollment in two different education institutions, and the like shall be stipulated in the Academic Rules of I-Shou University by following the applicable government laws. The Academic Rules of I-Shou University shall come into effect after being adopted by the University Council, promulgated with the consent from the President, and approved by the Ministry of Education; the same procedure applies to any amendments to the Academic Rules of I-Shou University.

Article 35 All the students of the University shall observe any and all regulations and rules of the University.

Article 36 The University shall safeguard its students' right to and help them to establish a student association at the institutional level, where its members are elected directly by all the students of the University, as well as other student self-governing bodies. The University will collect membership fees on behalf of the ISU Student Association. Nevertheless, students can choose to pay the membership fee or not, and the payment of the membership fee shall not be one of the requirements for enrollment. The regulations concerning the establishment of student self-governing bodies shall be separately drafted, and then become effective after being adopted by the University Council and approved by the Ministry of Education.

To improve student learning outcomes, the University shall assist students in forming student clubs. Each club shall invite a faculty member or an administrative head to serve as club advisor. Besides, student clubs shall apply for approval to the Office of Student Affairs under the applicable regulations and rules of the University before they are formally established.

Article 37 To improve teaching quality and to safeguard students' rights and benefits, the ISU Student Association and other student self-governing bodies may nominate representatives to attend council/committee meetings about students' lives, academic performance, punishments, and rewards. The number of student representatives (with or without the power to vote) and the method of selecting student representatives shall be stipulated in the Charter and the regulations concerning the establishment of respective councils/committees.

Chapter Seven Supplementary Provisions

Article 38 The Charter becomes effective after being adopted by the University Council, approved by the Board of Trustees, and approved by the Ministry of Education. The same procedure applies to any amendments to the Charter.

Appendix

Bachelor's degree programs, master's programs, in-service master's programs, evening bachelor's degree programs, degree programs, and bachelor's degree programs for indigenous peoples that have ceased recruitment

Academic Year	Program
2017	The in-service master's program of the Department of Mechanical & Automation Engineering
2018	The master's program of the School of Chinese Medicine for Post Baccalaureate
2019	The evening bachelor's degree program of the Department of Applied Japanese and the evening bachelor's degree program of the Department of Health Management
2020	The Bachelor's Degree Program for Indigenous Peoples in Long-term Care of the College of Medicine
2021	The in-service master's program of the Department of Electrical Engineering, the International Program on Communication Production, and the evening bachelor's degree program of the Department of Mechanical & Automation Engineering
2023	The Department of International Business Administration, the Department of International Finance, and the Department of International Tourism and Hospitality
2024	The Bachelor Program in Metaverse Innovation and Technology Arts, the Bachelor's Degree Program in Precision Medicine and Health Technology, the Department of Tourism Intelligence Service and Technology, the evening bachelor's degree program of the Department of Tourism Intelligence Service and Technology, the School of Medicine for International Students, and the evening bachelor's degree program of the Department of Hospitality Management

【Complete Legislative History】

Approved for reference by the Ministry of Education under Letter No. Tai-79-Kao 36135 dated July 27, 1990

Approved for reference by the Ministry of Education under Letter No. Tai-80-Kao 52931 dated October 8, 1991

Approved for reference by the Ministry of Education under

Letter No. Tai-81-Kao 25161 dated May 13, 1992

Approved for reference by the Ministry of Education under
Letter No. Tai-82-Kao 039813 dated July 16, 1993

Approved for reference by the Ministry of Education under
Letter No. Tai-84-Kao 037322 dated July 31, 1995

Approved for reference by the Ministry of Education under
Letter No. Tai-85-Kao-1 85500248 dated January 11, 1996

Approved for reference by the Ministry of Education under
Letter No. Tai-87-Kao-3 87002114 dated January 20, 1998

Approved for reference by the Ministry of Education under
Letter No. Tai-88-Kao-2 87151369 dated January 7, 1999

Approved for reference by the Ministry of Education under
Letter No. Tai-88-Kao-2 88139572 dated November 18,
1999

Approved for reference by the Ministry of Education under
Letter No. Tai-89-Kao-2 89100101 dated August 10, 2000

Approved for reference by the Ministry of Education under
Letter No. Tai-90-Kao-2 90101546 dated July 19, 2001

Approved for reference by the Ministry of Education under
Letter No. Tai-90-Kao-2 90154292 dated November 12,
2001

Approved for reference by the Ministry of Education under
Letter No. Tai-91-Kao-2 0910184789 dated December 13,
2002

Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0930041905 dated April 8, 2004

Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0930098207 dated August 12,
2004

Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0930159849 dated December 10,
2004

Approved for reference by the Ministry of Education under

Letter No. Tai-Kao-2-Tzu 0940038741 dated April 11, 2005
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0950029435 dated March 3, 2006
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0950074378 dated May 22, 2006
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0950125495 dated September 1,
2006
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0960013141 dated February 7,
2007
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0960111969 dated July 26, 2007
Approved for reference by the Ministry of Education under
Letter No. Ta-Kao-2-Tzu 0970000891 dated January 8, 2008
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0970132008 dated July 8, 2008
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0970167315 dated August 25,
2008
Approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0980014134 dated January 23,
2009
Amendments to Articles 8, 12, 15, 16, 17, 29, 30, 32, and 39
approved for reference by the Ministry of Education under
Letter No. Tai-Kao-2-Tzu 0980089859 dated July 6, 2009,
and retroactively come into effect on February 1, 2009
Amendments to Article 7 approved for reference by the
Ministry of Education under Letter No. Tai-Kao-2-Tzu
0980132937 dated August 18, 2009, and retroactively come
into effect on August 1, 2009
Amendments to Article 27 approved by the Ministry of
Education under Letter No. Tai-Kao-2-Tzu 0980211350

dated December 9, 2009

Amendments to Articles 15 and 27 approved by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 0990121420 dated July 28, 2010

Amendments to Articles 9, 10, 11, 27, 29, and 30 approved by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 1000001572 dated January 14, 2011

Amendments to Article 7 approved by the Ministry of Education under Letter No. Tai-Kao-2-Tzu 1000061789 dated April 25, 2011

Amendments to Article 8 approved by the Ministry of Education under Letter No. Tai-Kao-Tzu 1000127462 dated July 29, 2011

Amendments to Articles 7, 8, 11, 12, and 15 approved by the Ministry of Education under Letter No. Tai-Kao-Tzu 1000214533 dated November 24, 2011

Amendments to Articles 1, 5, 7-12, 15-19, 25, 27, 29, 30, 32, 34, and 38 approved by the Ministry of Education under Letter No. Tai-Kao-Tzu 1010163459 dated September 4, 2012

Amendments to Articles 8, 10, and 24 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1020128599 dated September 5, 2013

Amendments to Articles 5, 7, and 30 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1020196110 dated January 24, 2014, and retroactively come into effect on August 1, 2013

Amendments to Articles 8, 15, 28, and 29 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1030037380 dated March 13, 2014, and retroactively come into effect on February 1, 2014

Amendments to Articles 7, 10, 15, 16, 17, 23, 29, and 31 approved by the Ministry of Education under Letter No. Tai-

Jiao-Kao-1-Tzu 1030112810 dated July 30, 2014, and come into effect on August 1, 2014

Amendments to Article 8 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1030117191 dated August 11, 2014, and retroactively come into effect on August 1, 2014

Amendments to Articles 7, 8, 10-12, 15, and 16 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1040079878 dated June 24, 2015, and come into effect on August 1, 2015

Amendments to Article 28 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1040110071 dated August 12, 2015, and come into effect on August 12, 2015

Amendments to Article 22 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1040135599 dated October 12, 2015, and come into effect on October 12, 2015

Amendments to Article 27 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1040147373 dated November 2, 2015, and come into effect on November 2, 2015

Amendments to Articles 7, 8, 10, and 29 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1050074748 dated June 16, 2016, and come into effect on August 1, 2016

Amendments to Articles 8, 10, 15, 16, 29, and 30 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1060011802 dated February 13, 2017, and come into effect on February 13, 2017

Amendments to Articles 7 and 30 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1060085649 dated June 19, 2017, and come into effect on

August 1, 2017

Amendments to Articles 7, 11, 15, 22, and 26 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1070084456 dated July 26, 2018, and come into effect on August 1, 2018

Amendments to Article 30 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1070208346 dated November 26, 2018, and come into effect on November 26, 2018

Amendments to Articles 7, 8, and 14 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1080109089 dated July 31, 2019, and come into effect on August 1, 2019

Amendments to Articles 7, 10, and 29 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1090109347 dated August 4, 2020, and come into effect on August 1, 2020

Amendments to Articles 4, 7-10, 12, 19, 22, 26, 27, 29-32, 36, and 37 as well as the table attached to Article 7 approved by the Ministry of Education under Letter No. Tai-Jiao-Kao-1-Tzu 1100100791 dated September 3, 2021, and come into effect on August 1, 2021

Note: In case of any disputes or misunderstanding regarding the interpretation of the language or terms of the Charter, the Chinese language version shall prevail.